American Indian Artists, Inc.

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NATIVE AMERICAN ARTIST ROSTER

How to Prepare and Submit an Application

These application guidelines provide all of the information that you need to submit an application

Each individual artist will have his or her own page. You may register in as many disciplines as necessary, as long as you have a resonable body of work to show for each discipline. If you do register in more than one, we strongly suggest that you write a separate bio so that you reflect your strengths in each individual discipline. Submit four images per discipline. If you are a drum, dance or theater troupe you may register as a group. Because we want to increase access to the Native community, the arts-allied humanities disciplines and Indian-owned and operated business and organizations are also included on the application.

If you need assistance writing your bio please contact us at artistroster@amerinda.org . We will refer you to someone who will help you shape your bio (at no charge) so it reflects the full array of your strengths and accomplishments.

It is important to remember that each artist is responsible for how they represent themselves on the Native Artist Roster. They can offer as much or as little information as desired, it is totally up to each individual. The information each artist submits, however, will be put on the site for public viewing, so keep this in mind.

You are asked to submit the following:

1) A Bio/Text files - Please submit your bio in an unformatted .txt or .rtf format with no more than 350 words. If you are a writer or poet you may submit an excerpt of your writings, please submit the file in an unformatted .txt or .rtf format with no more than 350 words and include a copyright date. These files can be submitted on either a CDR or floppy disc, or emailed to artistroster@amerinda.org in an unformatted .txt file attachment. *Do not send files on a CD-RW*.

2) Image Files - (up to four per discipline) The preferred medium of image files is digital files (i.e. .tif & .jpg) on a CDR - please do not e-mail image files as this will overwhelm our server. *Do not send files on a CD-RW*. If you do not know how to optimize an image for the Internet, allow us to do so as this can lead to color loss and an overall deterioration of the quality. Submit ONLY clear, focused, well-lit images of the professional quality you would submit to any gallery or institution. Avoid using flash bulbs for photographs, especially on glossy or flat surfaces such as canvas.   Inappropriate images will not be posted. If you are unable to submit digital files, we will accept prints/photographs of images. Please have your slides printed. We will in turn scan the prints/photographs and optimize them for the internet.   If you are scanning the images yourself, scan at a minimum of 300 DPI and save the image with a height or width of no more than 700 pixels. All black and white images should be saved as grayscale. Please note: *Also include a text file (.txt or .rtf) of the titles of the images and a photo credit (where necessary) including a copyright date if desired - the titles of the image files should be the same titles as those listed in your text file to avoid any confusion. Because of limitations of bandwidth and server space, we will not be able to host multimedia files such as video or music clips at this time.*

3) Contact Information - On the Application form, please check the box next to the following infromation if you want it posted on your webpage: Business address, fax, e-mail, website url, service telephone, answering service or any combination of these. We will create a hyperlink to your personal web page/portfolio if you have one.

4) Native Nation - Guidelines neccessitate demonstration of Indian Nation Citizenship. This is considered confidential information and will not be released or shared.

Please mail all this information to Artist Roster at the address above or email it to artistroster@amerinda.org

Thank you for participating in the AMERINDA Native American Artist Roster.